



Republic of the Philippines
Department of Education
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

MEMORANDUM
SGOD-2025-035

TO: Asst. Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
181 Heads of Public Elementary Schools
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent

SUBJECT: **CONDUCT OF ORIENTATION FOR SCHOOL-BASED FEEDING PROGRAM NUTRITIOUS FOOD PACKS (NFP) COMPONENTS FOR NATIONAL LEARNING CAMP IMPLEMENTATION 2025**

DATE: March 24, 2024

1. In preparation for the implementation of the School-Based Feeding Program with the provision of Nutritious Food Packs (NFP) component for the National Learning Camp (NLC) for 2025, this Office will conduct its orientation on May 16, 2025, at SDO Marinduque Conference Hall, Malusak, Boac Marinduque
2. This activity aims to:
 - a. ensure that all participants are adequately prepared to manage and implement the program effectively ;
 - b. provide detailed guidelines on proper handling, distribution and monitoring of nutritious food packs ;
 - c. provide updates on the implementation of the School-Based Feeding Program for the current school year ; and
 - d. strategize a mechanism for an efficient and effective implementation of the program including the monitoring, reporting and evaluation process.
3. Participants in this activity are the School Heads of 181 Public Elementary School SBFP implementers, three (3) members of the District Inspectorate Team, Health and Nutrition personnel and SDO personnel concerned.
4. The participants are advised to answer the pre- registration link to be forwarded by the district nurses.



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5. There will be a provision of snacks and meal for the participants.
6. All participants are directed to strictly comply with the minimum health and safety protocols during the activity.
7. Program Matrix is attached as Enclosure.
8. Immediate and wide dissemination of the contents of this Memorandum is desired.

PROGRAM MATRIX

**CONDUCT OF ORIENTATION FOR SCHOOL-BASED FEEDING PROGRAM
NUTRITIOUS FOOD PACKS (NFP) COMPONENTS.FOR NATIONAL LEARNING CAMP
IMPLEMENTATION 2025**

**SDO Conference Hall
May 16, 2025**

TIME	ACTIVITY	IN-CHARGE
7:30 AM- 8:00AM	Arrival and Registration	Assigned District Nurse
8:00 AM – 8:30 AM	Preliminaries <ul style="list-style-type: none"> • National Anthem • Opening Prayer • DepEd Policy Quality Statement • Welcome Remarks • Inspirational Message • Introduction of Participants • Mechanics 	AVP AVP AVP MA. CECILIA S. MANAY Chief, Schools Governance and Operations Division LYNN G. MENDOZA, EdD OIC-Schools Division Superintendent Assigned District Nurse Assigned District Nurse
8:31 AM – 10:00 AM	Overview of School Based -Feeding program in relation to National Learning Camp	SHENALYN P. PEÑASCOSAS Division SBFP Focal Person
10:01 – 10:20 AM	<i>Nutrition Break</i>	
10:21 AM – 11: 00 AM	Cycle Menu of Nutritious Food Packs	LOIDA M. ORDILLANO Division SBFP Focal Person Alternate
11:01 AM – 12: 00 NN	Milk Feeding	THESSIE P. ORACION Division SBFP Focal-Milk Component
12:01 – 1:00 PM	LUNCH BREAK	
1:00 PM- 1:05 PM	SRETCHING ACTIVITY	AVP

1:06 PM – 1:35 PM	Logistics and Distribution of NFP	SHENALYN P. PEÑASCOSAS Division SBFP Focal Person
1:36 PM – 2:27 PM	SBFP Forms, IAR, Distribution List and other Forms to be accomplished and submitted	LOIDA M. ORDILLANO Division SBFP Focal Person Alternate
2:28 PM- 2:40 PM	Food Safety and Milk Feeding	THESSIE P. ORACION Division SBFP-Milk Component
2:41 PM – 3:29 PM	Open Forum	
3:30 PM- – 4:00 PM	Closing Program <ul style="list-style-type: none"> • End-of-Activity Evaluation • Distribution of Certificate / Photo Opportunity 	MA. CECILIA S. MANAY Chief, Schools Governance and Operations Division RICA MAI O. LARGA Medical Officer III
	Closing Remarks	RICA MAI O. LARGA Medical Officer III

Emcee: **JOY ELTONA N. RAZA**
Nurse II

/SGOD-SHS-SPP